

**TO ALL ELECTORS  
OF SWINFEN AND PACKINGTON  
YOU ARE INVITED TO ATTEND  
AND PARTICIPATE IN THE**

**ANNUAL PARISH MEETING**

**AT**

**CONFERENCE ROOM 1**

**CONFERENCE CENTRE**

**HMP SWINFEN**

**ON**

**WEDNESDAY 16 MAY 2018 AT 7.00 P.M.**

**THE PARISH MEETING MAY DISCUSS ALL PARISH  
MATTERS AND PASS RESOLUTIONS ON THEM**

## **AGENDA**

- 1. Minutes of the Annual Meeting held on 10 May 2017**
- 2. Chairman's Report**
- 3. Financial Statement/Precept**
- 4. Public Question Time and Resolutions to be decided by the meeting**  
To receive questions and comments from registered electors within the Swinfen and Packington boundaries on any matter which affects the Parish. (Note: It would be helpful if written copy of questions/resolutions could be received by the Parish Clerk by no later than noon on 25 April 2018).

**MINUTES OF THE ANNUAL PARISH MEETING HELD AT  
CONFERENCE ROOM 1, CONFERENCE CENTRE, HMP SWINFEN  
ON WEDNESDAY 10 MAY 2017 COMMENCING 7.00 P.M.**

**PRESENT**

Councillor R Barnes in the Chair  
Councillors Armstrong, J Barnes and Dyott

**In attendance:**

Ms J Minor, Parish Clerk  
District Councillor B Yeates, Lichfield District Council

**1. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Annual Parish Meeting held on 04 May 2016 (Minute Nos. 1-4) as circulated, be approved as a correct record and signed by the Chairman.

**2. CHAIRMAN'S REPORT**

The Parish Council's year has again been dominated by the threat of HS2; the reality of which looms ever larger. The Council continues to meet at HMP Conference Centre Swinfen Hall, courtesy of the Prison Governor, to whom we are extremely grateful.

Our clerk, Ms Jayne Minor, continues to run an efficient and cost-effective organisation.

The clerk continues to upload agendas and minutes etc to the Parish Council's website ([swinfenandpackington.org.uk](http://swinfenandpackington.org.uk)); hopefully this provides an insight into the working of the Parish Council.

With a little forward planning, identifying future meeting dates, we have secured good attendance at meetings by Councillors and also by our representatives in other arenas; notably District Councillor Brian Yeates.

Mr Liggins, Health and Safety Advisor for HMP Swinfen has also attended a Parish Council Meeting to discuss street lighting on the Swinfen Estate.

Mr Hilton, Senior Project Manager and Mr Ahmed, Engagement Manager – Area North have also attended a Parish Council Meeting to discuss the proposed HS2.

Whilst we have been unsuccessful thus far in our lobbying against HS2; this Council in co-operation with the Police and management at Cemex have had more success in curbing the trespass nuisance at the disused Hopwas Quarry however this is still a continuing problem.

We look forward to the coming year's deliberations and, as ever, are extremely grateful for all Jayne Minor's hard work in keeping the Council the vibrant entity that it is.

**3. FINANCIAL STATEMENT/PRECEPT**

A detailed breakdown of the income and expenditure for 2016/2017 was given by Ms J Minor, Parish Clerk which was received and noted.

**4. ANY OTHER ITEMS AS NOTIFIED**

None were received.

(The Meeting closed at 7.05 p.m.)

Signed .....

Dated .....

**SWINFEN AND PACKINGTON PARISH COUNCIL  
ANNUAL PARISH ASSEMBLY  
16 MAY 2018**

**CHAIRMAN'S REPORT**

The Parish Council's year has again been dominated by the threat of HS2; the reality of which looms ever larger. The Council continues to meet at HMP Conference Centre Swinfen Hall, courtesy of the Prison Governor, to whom we are extremely grateful.

Our clerk, Ms Jayne Minor, continues to run an efficient and cost-effective organisation.

The clerk continues to upload agendas and minutes etc to the Parish Council's website ([swinfenandpackington.org.uk](http://swinfenandpackington.org.uk)); hopefully this provides an insight into the working of the Parish Council.

With a little forward planning, identifying future meeting dates, we have secured good attendance at meetings by Councillors and by our representatives in other arenas; notably District Councillor Brian Yeates.

Whilst we have been unsuccessful thus far in our lobbying against HS2; this Council in co-operation with the Police and management at Cemex have had more success in curbing the trespass nuisance at the disused Hopwas Quarry however this is still a continuing problem.

We look forward to the coming year's deliberations and, as ever, are extremely grateful for all Jayne Minor's hard work in keeping the Council the vibrant entity that it is.

COUNCILLOR RICHARD BARNES  
CHAIRMAN  
SWINFEN AND PACKINGTON PARISH COUNCIL

**SWINFEN AND PACKINGTON PARISH COUNCIL**

	<b>ACTUAL YEAR ENDING 31/03/2018</b>
<b>EXPENDITURE</b>	
Clerk's Salary	1,690.80
PAYE/Superannuation	943.44
Postage/Stationery	0.00
Insurance	460.86
Annual Subs (Staffordshire Parish Councils Association and Society of Local Council Clerks)	196.00
Audit Fee (Both Internal and External)	25.00
Premises	0.00
Web Site	0.00
Training/Courses/Conferences	0.00
Bus Shelters	0.00
Notice Boards	0.00
Grant Aid	0.00
Legal Books (Clerk's Manual)	0.00
Election	0.00
Tamworth Pest Control (Moles)	0.00
<b>TOTAL EXPENDITURE</b>	<b>3,316.10</b>
<b>INCOME</b>	
Laptop, printer etc (Transparency Fund)	648.94
Precept	5,000.00
Interest	1.64
<b>TOTAL INCOME</b>	<b>5,650.58</b>